

# ACCESSIBILITY SERVICES

## GUIDE FOR STUDENTS



[umgc.edu/as](http://umgc.edu/as)



UNIVERSITY OF MARYLAND  
GLOBAL CAMPUS



# OUR MISSION IS YOUR SUCCESS

## UMGC VALUES DIVERSITY AND INCLUSION

At UMGc, we are committed to building and maintaining strong relationships among students, faculty, staff, and administration.

In alignment with UMGc’s core values, the mission of **Accessibility Services** is to ensure that students with protected medical conditions can participate in all aspects of the educational environment while adhering to the university’s academic standards.

## DEFINING A MEDICAL CONDITION

According to the Americans with Disabilities Act, a person with “any mental or physical condition that substantially impairs or restricts one or more major life activity” is defined as having a medical condition. UMGc will provide reasonable accommodations for eligible students based on the information provided in medical or psychological documentation.

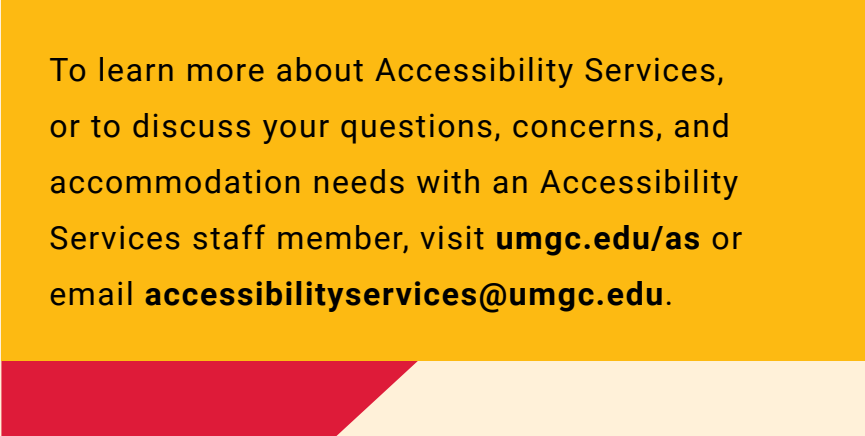
## WHAT ARE REASONABLE ACCOMMODATIONS?

Reasonable accommodations are any adjustments that make a facility or program accessible. The goal of any accommodation is to provide students with an equal opportunity to attain the identical benefits and privileges that are available to a similarly situated student without a medical condition. Visit [umgc.edu/as](https://umgc.edu/as) to learn more about UMGc’s policy concerning reasonable accommodations.



# LEARN HOW ACCESSIBILITY SERVICES CAN ASSIST YOU

If you are a prospective or enrolled UMGC student, we encourage you to explore the variety of services we offer to individuals with documented medical conditions.



To learn more about Accessibility Services, or to discuss your questions, concerns, and accommodation needs with an Accessibility Services staff member, visit [umgc.edu/as](https://umgc.edu/as) or email [accessibilityservices@umgc.edu](mailto:accessibilityservices@umgc.edu).

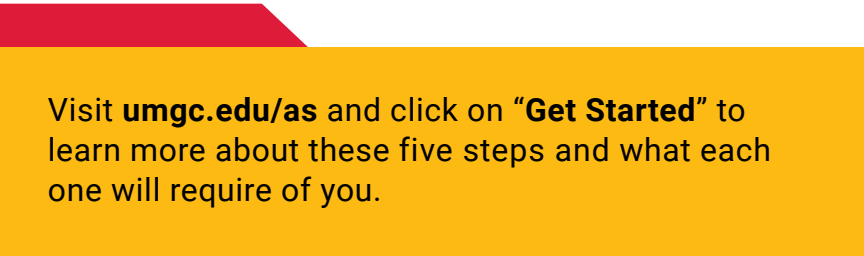
**PLEASE NOTE:** *Students are under no obligation to disclose a disability unless an accommodation is being requested. A decision not to disclose is understood and respected. However, faculty members **cannot provide** individual accommodations if a formal accommodation plan is not received.*



# ACCESSIBILITY SERVICES REGISTRATION PROCESS

COMPLETE THESE FIVE STEPS TO RECEIVE  
ACCOMMODATIONS

- 1** Submit the Student Intake Form and documentation
- 2** Schedule an intake discussion
- 3** Receive the Accommodation Notification Letter
- 4** Request to have your Accommodation Notification Letter distributed to faculty members each term
- 5** Meet with faculty members each term to discuss your accommodations



Visit [umgc.edu/as](https://umgc.edu/as) and click on **“Get Started”** to learn more about these five steps and what each one will require of you.

**“While there are benefits and disadvantages to every learning context, the flexibility of online learning in higher education can meet the needs of a wide variety of students with medical conditions. At UMGC, we are continuously striving to find innovative ways to meet student needs, and proactively addressing accessibility in the online platform is a top priority.”**

**- Christina Lunsmann,  
Director of Accessibility Services**



# **ACCESSIBILITY SERVICES CONTACT**

**[accessibilityservices@umgc.edu](mailto:accessibilityservices@umgc.edu)**

## **ABOUT UMGC**

University of Maryland Global Campus was founded more than 75 years ago specifically to serve the higher education needs of working adults and servicemembers. Today, UMGC continues its global tradition with online and hybrid courses, more than 175 classroom and service locations worldwide, and more than 125 degrees and certificates backed by the reputation of a state university and the University System of Maryland. For more information, visit **[umgc.edu](http://umgc.edu)**.

